

HOTEL RULES and REGULATIONS

Welcome! We would like to take this opportunity to “Thank you” for choosing our Hotel for your accommodation requirements. While at our Hotel, for the comfort, safety, and enjoyment of all guests, we kindly request you adhere to the following Rules and Regulations, which have been established by the Hospitality and Accommodation Association of Sudbury, and are supported by the conveyor of your event, Local Sport Association(s) and all Hotels in the Great City of Sudbury area.

- ❖ Disrespectful behavior, inappropriate language, rude remarks, and/or gestures to other guests or Hotel staff will not be tolerated, zero tolerance policy is always in place.
- ❖ All team members must be always adult supervised. The team “Coach” will be designated as the primary contact for the group.
- ❖ All persons 14 years of age and under must be always supervised by an adult.
- ❖ Quiet time is from 10PM to 8AM and has been established for all guests. All Non-Registered guests are required to depart the Hotel. Any noise complaints received between the hours of 10PM to 8AM, will result in one (1) verbal warning given to the group members responsible, after which the Hotel reserves the right to evict the group members responsible. Any compensation given to other guests because of noise complaints, will be charged to group or group members responsible.
- ❖ The use of any sports equipment such as hockey sticks, pucks, balls, or the playing of any sports within the Hotel is not permitted at any time.
- ❖ Our property is 100% smoke free, failure to adhere to this policy will result in an additional charge of \$300 to your account for those who fail to comply.
- ❖ Alcohol cannot be consumed in any public areas, guest corridors, or outside of the Hotel on property owned by the Hotel i.e., parking areas. Alcohol can only be consumed within guest rooms. Failure to comply will result in one (1) verbal warning given to the group members responsible, after which the Hotel reserves the right to evict the group members responsible. Any compensation given to other guests, will be charged to group or group members responsible.
- ❖ Guest room doors may not be propped open, this is due to local fire regulations and can result in a minimum \$5,000 fine by the Fire Marshall.
- ❖ Fire alarms are to be used only in the case of a true emergency. Any false alarm will be investigated by the Greater Sudbury Fire Department and the cost of responding to an intentional false alarm will be charged to the group member(s) responsible.
- ❖ Elevators are to be used for the sole purpose of transporting guests and their luggage to the appropriate floor of the Hotel, misuse and horseplay will not be allowed. Should elevator service be required due to inappropriate use, the group member(s) responsible will be charged for those services required.
- ❖ Each Hotel will have its own policies with respect to Check In Times, Check Out Times, Housekeeping services, additional guest room amenities, issuance of additional room keys, and Pool and Fitness room access and use, all of which will be reviewed with you upon check in.

I have read and understand the Hotel Rules and Regulations as presented above and as reviewed with me during the check in process. I also understood that the Hotel reserves the right to evict any group or group members who have not adhered to these Rules and Regulations.

Thank you for staying with us. We hope your competition is successful and that you enjoy your time in Greater Sudbury. Don't forget about our famous attractions, should you have time to visit them, check them out at www.discoversudbury.com. If you have any special needs or requests for yourself or the group, please just ask. We will make every effort to accommodate your needs.

Print Name

Date

Signature